

WHAT YOU NEED TO DO NEXT AND WHAT TO EXPECT

- Photocopy of both sides of your green card.** This must be submitted in the packet along with your application.
- Get 2 passport photos.** Print your full name, N-400, and A # (alien number) on the back of each photo to complete your application.
- Write a personal check (preferred) or get a money order for \$680.** Make it payable to "Department of Homeland Security". Print your name, N-400, & A# on the Memo line on the check, or in the space marked "Purchaser" on the money order. Paper clip it to your application.
- Mail** your application using both certified mail service and return receipt services so that you will get a return receipt postcard documenting that your application has been delivered. Mail your application and all materials to: N-400 Application, USCIS Lockbox Facility, U.S. Citizenship & Immigration Services, PO Box 21251, Phoenix, AZ 85036. You will be mailed a return receipt postcard and, shortly thereafter, the official USCIS N-400 receipt with your N-400 receipt number. When you receive it, put the return receipt with your application.
- Keep your copy** of the naturalization application, USCIS receipt and US Postal service return receipt postcard and all documents in a safe place. You will need them to prepare for your interview. Keep copies of any correspondence you receive from USCIS. When submitting documents, never send originals unless specifically asked to do so.
- Consider going to a Citizenship Preparation workshop.** The civics test and the English test materials and a civics practice test are available on the USCIS website free of charge (www.USCIS.gov). If you need help with **English**, you may want to register and attend an ESL class. Please see the attached list for local classes.
- Within 3 weeks you will receive a **receipt for your application (N-400 receipt)**. After that, within 2 months, you will receive a **biometrics (fingerprint) appointment notice** in the mail. Go to this appointment at the address given to you on the letter. If you do not receive either of these documents within these time frames, contact USCIS via the customer service telephone line 1-800-375-5283 or or make an InfoPass appointment to speak with an officer directly (www.infopass.uscis.gov). You can keep track of your case status through the USCIS website (www.uscis.gov) using your N-400 receipt number.
- If you receive a letter from USCIS** asking for copies of documents or additional information, respond to this letter immediately (even if you have already turned in this information you should send copies again). If you do not understand the letter make an InfoPass appointment or contact a lawyer immediately. **You must respond to the letter within the deadline or your application may be considered to be abandoned.** If you miss the deadline you may be able to re-open your case. Make an InfoPass appointment to speak with an officer at USCIS or contact your lawyer.

- Do not miss any of your appointments.** It will complicate your process and may cause a considerable delay. However, if you have a serious reason or emergency and cannot go to an interview or appointment let USCIS know before your appointment (if possible) by following the instructions on your biometric appointment letter for biometrics appointment re-scheduling or for naturalization by writing a letter to your local USCIS office before the naturalization appointment (the address will be on your appointment letter). Include your Alien number, your N-400 receipt number and the reason you cannot attend an interview (the reason must be a serious one). Be very clear as to the dates or time frame you are requesting for the rescheduled appointment.
- Start studying** for the naturalization exam. Attached is a list of sample questions and answers.
- If you **change your address**, you must inform Immigration within 10 days and you must do so **in two different ways**. Make a note to yourself as to the date you complete these actions and keep it with your paperwork.
 - Call 1-800-375-5283 to report your new address and give them your N-400 application receipt number ; **AND**
 - File Form AR-11 by going to www.uscis.gov and clicking on “change your address with USCIS”; or
 - Complete the AR-11 Form (attached) and mail it to: USCIS, Change of Address, PO Box 7134, London, KY 40742-7134.
- If you get arrested or need to leave the country before your naturalization interview, **get legal advice**.
- Within six months after your biometrics appointment you should receive an **interview appointment notice** in the mail. Go to this interview at the USCIS office. At this interview, you will be given the English and civics/history tests. If you do not receive an interview appointment you must contact USCIS.
- If anything changes** before your interview (for example, you get married, divorced, arrested, or leave the country) bring information and documents about that event to your naturalization interview.
- Additionally:**